



Shaun A. Suhoski, *Town Manager*
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MEMORANDUM

TO: Athol Board of Selectmen
FR: Shaun A. Suhoski, Town Manager
RE: Town Manager's Report
DT: November 15, 2016

Dear Board: Please see the following report for your meeting tonight:

Recruitment of Building Inspector: The Town has received six applications for the position of building inspector. Chief Duguay and Bruce Winters joined in review of the applicants; several of whom have very good contracting background and qualifications.

The Commonwealth has stringent requirements for hiring local code enforcement officials stipulated under MGL c. 143 sec. 3. These requirements were included in the job posting. One applicant did list the required certification as a "local inspector" and I have inquired of each of the other applicants whether they also have the required designations from the Board of Building Regulations and Standards.

The team hopes to interview qualified applicants within the next week and I will keep the Board apprised.

Board of Planning and Community Development Appointment: Following public advertisement and outreach we received only one application for the vacancy on the BPCD, however, I am very pleased to report that Duane Truehart has expressed interest and has been appointed. He will bring knowledge of public works to that board, and, is interested in attending the various training sessions for new planners. Thank you, Duane!

Miscellaneous Items:

- Met with BPCD for informal discussion on unified or streamlined permitting
 - Met with Finance Team; telephone conference with Deputy DOR Commissioner Sean Cronin to participate (one of three communities statewide) in pilot program to streamline Schedule A and Free Cash processes (special thanks to Town Accountant Christine Mailloux for leading this effort!)
 - Attended Veterans Day program at Memorial Hall
 - Attended monthly meeting on regional dispatch program
 - Met with Transfer Station manager and DPW Supt. concerning revenues
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